

# Kihei Akahi Timeshare Owners Association

Meeting Minutes: May 21, 2019



**Call to Order** - Susan Eisenberger-President (1305 CT)

**Roll Call** - Bill Feld-Secretary

Board Members in Attendance: Paul Showstead, Susan Eisenberger, Ed Norcutt, Bill Feld, Rose Soo-Hoo.

Board Members Absent: Mary Hyodo-Polk, Mary Tsang

Management: Rod Quam

**Review of Meeting Agenda**

**Discussion & Approval of Meeting Minutes** - March 19th, 2019

Motion to Approve: Paul

Second: Rose

Approved

**Treasurer Report** - Paul Showstead

- Overall, looking very good at this time.

**Management Report** - Rod Quam (See Report Handout)

- Renovations have begun on 403 & 404
- Hoping to facilitate contacts to match units posted on classifieds with renters
- Looking for assistance and clarity regarding carry-over weeks

## Old Business

1. Cross-booking between 1-bed & 2-bed owners
  - All 2-bed unit-weeks are sold
  - Will consult with attorneys for legal guidance
2. Revised Booking Protocol
  - Some changes in wording are required for tighter interpretation
  - Tabled until attorneys review cross-booking question
3. Revised Collections Policy
  - Changes were reviewed by board members
  - Payment plan option has been included for those who communicate in advance of established cut-off dates

Motion to Approve: Ed

Second: Bill

Approved

4. FAQ for KTOA Website
  - Committee members absent so discussion tabled
5. KTOA Unit Manual Information Update
  - Want to review in each unit to ensure relevant and consistent
  - Looking for volunteers to facilitate this process

## New Business

1. AGM and Call for Nominations
  - Paul, Susan, Rose and Bill up for re-election
  - Looking for other owners to volunteer as well
  - Nominations documents will be sent 60 days prior to meeting
2. Governance Committee
  - **ACTION ITEM:** Begin By-Law review, by section
  - **ACTION ITEM:** Continuing with Strategic Plan: Vision Themes

**Next Meeting:** Mon July 22nd 2019 @ 1300 CT (1100 PT/0800HT)

**Adjournment** (1405 CT)

Motion to Adjourn: Rose

Second: Paul

Meeting Adjourned

